STUDIOGAETA
consulenti del lavoro

Consulting and professionality



Studio Gaeta was founded in 1961 by the labour consultant Guido Gaeta, who was continuing the business of his father, Giulio.
Today the office is directed by Maurizio, tax advisor and labour consultant, in collaboration with his sisters Daniela and Tiziana. More labour consultants, accounting experts, tax advisors and lawyers collaborate to the project and give consultancy to every kind of companies: small, medium-sized or big ones.

The studio is based in Naples,
Via dei Mille 59.



Studio Gaeta offers its customers a comprehensive consultancy service about labour law and social legislation, namely in the following fields:

- Registration of the company with the main social security agencies (INPS, INAIL, and others);
- Quotes and cost analysis for new hires;
- Regular and special consultations about contractual statuses, legislation and contractual regulation, tax and contribution reductions, both in the pre-hiring phase and during the business relationship;
- Every administrative obligation, from hiring to termination procedures;
- Processing and transmission of annual declarations (770 form, INAIL self-assessment, CUD etc.);

- Communication and relationships with social security and welfare institutions;
- Deadline management;
- Creation of the monthly single employment ledger and processing of all mandatory calculations related to business relationships (holidays and leave management, severance package calculation and advances);
- Completion of mandatory forms following the termination of business relationships (unemployment application forms etc.);
- Fulfilment of the obligations for the Special Construction Workers Fund;
- Collective redundancy procedures, social shock absorbers and insolvency proceedings;
- Assistance in labour disputes;

- Qualified assistance for inspections;
- Statistical prints and reports;
- Online consultations;
- Web conferences;



All this is possible thanks to our internal organization in departments:

- Direction and Labour Consultancy

- Accounting and Tender Management
- Social Security and Insurance Depament
- Contract Department
- Wages and Telematic Department
- IT Department
- Training Department
- Editorial Office (newsletter and business circulars)
- Administrative Reception Office

Moreover, Studio GAETA guarantees an accurate, safe and reliable service in the areas of labour and staff management. We examine every problem thoroughly in order to provide every kind of company with the best solution in the shortest time.

We steadily keep up-to-date with the perpetual changes of laws, legislations and regulations, in order to supply a professional, expert and highly efficient service.

All the experts working with us come from important Academies and Professional Studies and have a wide knowledge in the field of Labour Law and Staff Management.
Our experts will examine every problem appearing in your company and, if necessary, they will scrutinize them together with the Law Firms we collaborate with.
Everything is made to assure you a punctual and accurate service every time, minimizing all risks for your company.

You will never have to worry about your staff again: we've got this!

CCNL

We apply a wide range of National Collective Labour Agreements.

CLIENTS

We support a broad network of companies, handling every month the administrative and payroll needs of a large number of employees.

“a long professional experience handed down to the children and their partners”
...this is the know-how inherited from the founder ***Guido Gaeta***

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